

# Human Resource Management Software

This Microsoft Access based human resource management system (HRMS) software is designed for small to medium sized business. This powerful and easy to use HRMS software allows your human resource team start working more efficiently on utilizing their time and resource. It offers you wide range solutions for your human resource data management needs. The human resource management software features include employee data management, job data management, applicants data management, employee training data management, and company document management.

## HR MANAGEMENT SOFTWARE FEATURES:

### Employee Data Management

- This human resource management system (HRMS) software helps you recording your employee data, with general information, photo, note attachment files, medical information, tax information, monthly timesheet, payroll reports (based on the tax information and timesheet), resume and training records and medical insurance and emergency contacts
- Employee benefits form helps you record all medical and detail insurance programs that your company have for your employees.
- The database records all employee information and you can review it by name list, phone list, or department lists.
- It helps you create HR payroll report, phone list, employee list, department list reports, and you can add your own report later based on your need.
- Employee job history information manage *(HR Management Plus Only)*
- Employee benefits information manage *(HR Management Plus Only)*
- Employee certification and awards manage *(HR Management Plus Only)*
- Employee performance evaluations information management *(HR Management Plus Only)*
- Employee vacation and sick information manage *(HR Management Plus Only)*
- Equipment Tracking *(HR Management Plus Only)*
- You can output your employee data and payroll data to Microsoft® Excel® file and PDF file as well.
- Create Employee Performance Review Forms and employee EEO Forms and keep these form records at document management system. *(HR Management Plus Only)*

### Job Data Management

- Human resource job data manager helps you record your company's job opening records

## Applicant Data Management

- Recording all applicants records and contact information
- Applicant status management (*HR Management Plus Only*)
- Applicant reference contact information management (*HR Management Plus Only*)
- Applicant interview schedule setup and manage (*HR Management Plus Only*)
- Create Employee Application Form and Employee Record Audit Form for all applicants and keep those document records on document management system. (*HR Management Plus Only*)

## Employee Training Data Management

- List all training program that company has
- Records all the employees training records

## HR Documents Data Management(*HR Management Plus Only*)

- Manage all HR documents in different categories

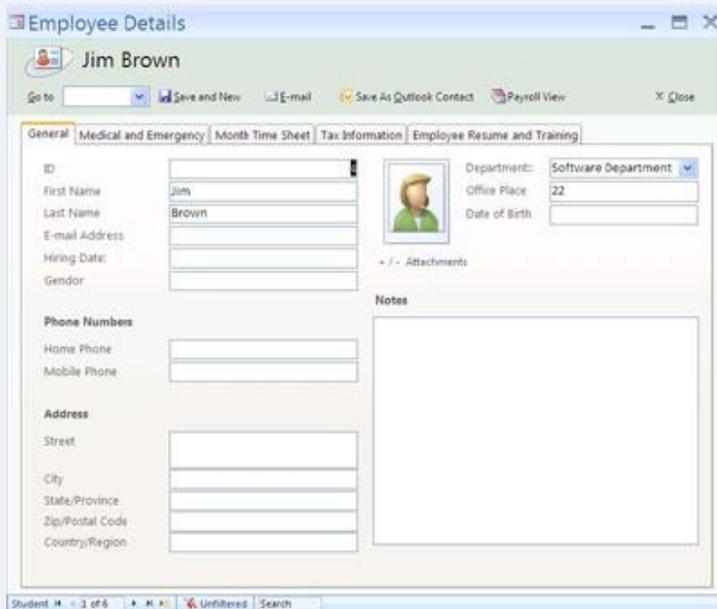
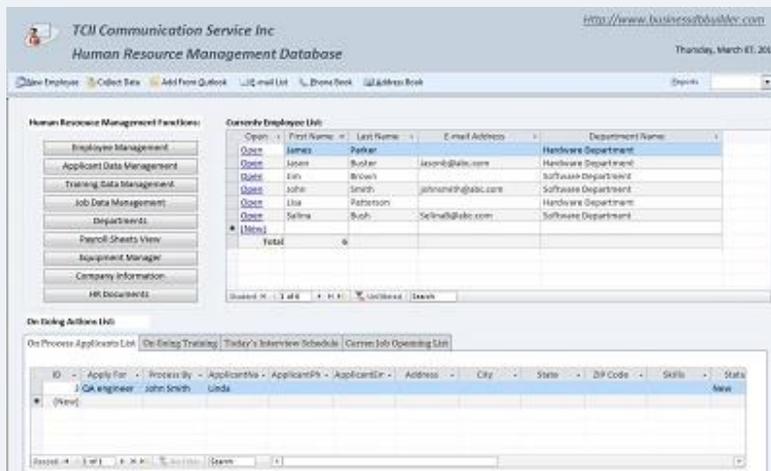
MS Access is the leading desktop database application on the market. Our HR data management software is open source HR management tool including all Access source code and can be fully customizable by using Access 2007 - 2013. We understand every business has their own special needs on managing their human resource. Compare with other human resource management software, our HRMS software is very flexible with full basic human resource management functions and easy to use, with a very small cost we give you the full Access database and source code. If you know how to use Access, you know how to use this HRMS software and potentially expand the functionalities to fit your future business needs as your business grows.

## BENEFITS:

- NO repeat charges, NO annual licence fees. You own the "freehold", completely open source - no restrictions
- Save time by using a pre-designed HR management software database template for your human resource management use.
- Easy to modify and add more HRMS features based on your business needs.
- Saving money by spending your time on how to do your human resource management work instead design HRMS software tools
- Avoid buying other expensive human resource management software tools or hire outside consultants for your human resource managing.
- No learning curve, If you know how to use Access you know how to use human resource management software.

**SYSTEM REQUIREMENTS:**

- Microsoft Windows XP, Windows Vista, Windows 7 and 8
- Microsoft Access 2007 or latest. We support Access 2003, but some of the documents management feature will not working due to the limitation of Access 2003, please let us know if you need us help to convert our HR management software to support Access 2003.

**SCREENSHOTS:**

**Employee Payroll Form** Tuesday, July 05, 2011

Input Pay Date and Click "Refresh Date"

ID	<input type="text" value="3"/>	Federal Withhold %:	<input type="text" value="25"/>
First Name	<input type="text" value="Selina"/>	State Withhold %:	<input type="text" value="6"/>
Last Name:	<input type="text" value="Bush"/>	SSN Withhold %:	<input type="text" value="6.2"/>
Department ID	<input type="text" value="Software Department"/>	Medicare Withhold %:	<input type="text" value="1.4"/>
SSN Nuber	<input type="text" value="123344567"/>	Other TAX %:	<input type="text" value="1.1"/>

**Time Sheet Detail**

Date	Working Hoi	Hour Rate	Overtim	Overtime Ra	Sick Ho	Vacatio	Regula
6/1/2011	120	\$30.00	0	\$35.00	8	16	3600

Sick Hour:	<input type="text" value="8"/>	<b>Gross Pay:</b>	<input type="text" value="\$3,600.00"/>
Vacation Hour:	<input type="text" value="16"/>	<b>Federal Tax:</b>	<input type="text" value="\$900.00"/>
		<b>State Tax:</b>	<input type="text" value="\$216.00"/>
		<b>SSN Tax:</b>	<input type="text" value="\$223.20"/>
		<b>Medicare:</b>	<input type="text" value="\$50.40"/>
		<b>Other Tax:</b>	<input type="text" value="\$39.60"/>
		<b>Insurance Deduction:</b>	<input type="text" value="\$250.00"/>
		<b>Other Deduction:</b>	<input type="text" value="\$5.00"/>
		<b>Net Pay:</b>	<input type="text" value="\$1,915.80"/>

**Jason Buster**

Resume and other files

Employee Name	Program Name	Description	Start Date	End Date
Jason Buster	People Skill Training		10/15/2012	10/11/2012
Jason Buster	Skill Training		10/22/2012	10/23/2012

Records: 1 of 2

Employee Name	Certification	Registration ID	Description

Records: 1 of 1

Please check our website at <http://www.businessdbbuilder.com/hrmng.html> for more detail.